

**Walnut Township Local School District Board of Education**  
**Regular Meeting**  
**Monday, December 6, 2021**  
**Laker Learning Center**  
**6:00 p.m.**

The Board meeting was live on Zoom Pro.

The meeting was called to order at 6:01 p.m. with Mrs. Armstrong, Mrs. Keller, Ms. King, Mr. Popo, and Mrs. Whitaker present.

The Pledge of Allegiance was conducted.

**21-264 Approval of Agenda**

Motion by Mrs. Whitaker and seconded by Mrs. Keller to accept the agenda as presented.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**Public Participation**

The Board recognized fall sports League Honors and Mr. Kirby announced and presented the awards.

**21-265 Approval of Minutes**

Motion by Mrs. Keller and seconded by Mrs. Armstrong to approve the minutes from the November 15, 2021 Regular Board Meeting.

Roll Call: Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**Treasurer's Report (Treasurer's Financial Report can be found on the District Website)**

**21-266 Approve Treasurer's Report & Bills**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the Treasurer's Report and accept the bills paid for November, 2021 as presented.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**Communications:**

**Ms. Yenni, Elementary Principal** – Mr. Kirby gave the Elementary Principal report in Ms. Yenni's absence. He updated the Board on the 5<sup>th</sup>/6<sup>th</sup> grade walking field trip and holiday events in the elementary. Signs of Suicide will be implemented down to 5<sup>th</sup> grade this year.

**Mrs. Terry, HS Principal** – Mrs. Terry updated the Board on upcoming events and congratulated the November students of the month. Students were happy to have their lockers back after Thanksgiving break and she updated the Board on White Christmas.

**Mr. Kirby, Superintendent** – Mr. Kirby updated the Board on COVID numbers, student enrollment and blended/remote learning. He stated that our new district website will go live around January 1<sup>st</sup>.

## Superintendent's Recommendations

### 21-267 Approve Agreement for Design Services for Track Project

Motion by Mr. Popo and seconded by Mrs. Armstrong to approve the agreement between Schorr Architects, Inc. and the Walnut Township Local School District Board of Education to provide professional design services for the Track Replacement Project, as presented.

Discussion was had by Mr. Kirby explaining what this entail and the process we will be following. This project is paid out of federal ESSER funds.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

### 21-268 Approve Agreement for Design Services for HVAC Project

Motion by Mr. Popo and seconded by Mrs. Armstrong approve the agreement between Schorr Architects, Inc. and the Walnut Township Local School District Board of Education to provide professional design services for the HVAC Improvements Project, as presented.

Discussion was had by Mr. Kirby explaining what this will be updating the HS gym area along with individual units in the elementary. This project is paid out of federal ESSER funds.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

### 21-269 Approve Facility Usage

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the following facility usage(s):

Facility Usage Requests 2021-2022			
Group	Facility	Date	Purpose
Millersport Cheer (Sam Eiginger)	HS Gym & Cafeteria	12/11/2021	Cheer Lock-in & Christmas party
Millersport Bidy Volleyball (Carrie Smith/Kris Raver)	HS Cafeteria	11/30/2021	Bidy Volleyball end of season pizza party & awards
Millersport Bidy Basketball (Megan Terry)	HS Gym	12/19/2021, 1/9/2022, 1/16/2022, 1/23/2022, 1/30/2022, 2/13/2022, 2/20/2022	Hosting Bidy Basketball Games
Walnut Township Trustees (Bill Yates)	Laker Learning Center High School	12/16/2021 (7:00pm)	Property Development Public Input Meeting

Discussion was had on concessions and bidy teams.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

### 21-270 Adopt Board Policies

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker, to adopt the mandated policies as presented, effective immediately.

ACAA Sexual Harassment  
ACAA-R Sexual Harassment Grievance Process  
AFC-2 Evaluation of Professional Staff

IGAE Health Education  
IGAG Drugs, Alcohol and Tobacco Education  
IGAH/IGAI Family Life Education/Sex Education

**BD** School Board Meetings  
**DECA** Administration of Federal Funds  
**DJF-R** Purchasing  
**EEA** Transportation  
**GBL** Personnel Records  
**GBP** Drug-Free Workplace  
**GCC** Professional Staff Recruiting  
**GBK** Smoking on District Property by Staff  
**GBQ** Criminal Records Check  
**GCD** Professional Staff Hiring  
**GDC/GDCA/GDD** Support Staff Recruiting/  
Posting of Vacancies/Hiring  
**GDBE** Support Staff Vacations and Holidays  
**GCN-2** Evaluation of Professional Staff  
**IKF** Graduation Requirements

**IGBE** Remedial Instruction (Intervention Services)  
**IGBEA** Reading Skills Assessments & Intervention  
(Third Grade Reading Guarantee)  
**IGBEA-R** Reading Skills Assessments & Intervention-  
Regs. (Third Grade Reading Guarantee-Regs)  
**IGCH-R** College Credit Plus-Regs.  
**IICC** School Volunteers  
**IL-R** Testing Programs-Regs.  
**JEC** School Admission  
**JHCB** Immunizations  
**JHCC** Communicable Diseases  
**JP** Positive Behavioral Interventions and Supports  
(Restraint and Seclusion)  
**KGC** Smoking on District Property  
**LEC-R** College Credit Plus-Regs.

Discussion was had by Mr. Kirby explaining that we will start adding re-adoption dates to each policy reviewed.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-271 Accept Donation**

Motion by Mrs. Keller and seconded by Mrs. Armstrong to accept the donation to the Baseball account for the field project from Kurt Wright in the amount of \$1,750.00

Roll Call: Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-272 Approve Agreement with Licking County ESC**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve a General Service Contract between the Licking County ESC (LCESC) and the Walnut Township Board of Education to provide educational services and special education related services for students with disabilities and/or special needs for the 2021-2022 school year.

Discussion was had in regards to special ed services and placements.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-273 Approve Agreement with Fairfield County ESC**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve an agreement with Fairfield County ESC (FCESC) for School Psych Services for the 2021-2022 school year, as presented.

Discussion was had in regards to hard to get psych services this year.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-274 Approve Agreement for Copier Services**

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve a five (5) year lease with Konica Minolta for elementary and high school copier/printing equipment and services, beginning January 1, 2022, per proposal.

Discussion was had in regards to process and rubric comparisons used.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-275 Approve Substitute Teacher List**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the December substitute teacher lists, as approved by the Fairfield County Educational Service Center, for the 2021-2022 school year.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-276 Approve Implementation of Math Club**

Motion by Mrs. Armstrong and seconded by Mr. Popo to approve the implementation of the Millersport Elementary Math Club to meet weekly facilitated by Mrs. Amy Rigsby.

Discussion was had by Mr. Kirby explaining that we had this club for enrichment and intervention prior to COVID.

Roll Call: Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**Superintendent's Personnel Recommendations**

**21-277 Accept Resignation of Coach**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to accept the resignation of Jeff Dupler, Head Softball Coach, effective 12/2/2021.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes  
Motion carried.

**21-278 Accept Resignation of Classified Employee**

Motion by Mrs. Keller and seconded by Mr. Popo accept the resignation of Christy Durbin from both positions of Bus Driver and Accounting Clerk, effective at the end of the day, December 26, 2021.

Roll Call: Mrs. Keller-yes (with sadness), Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes (with deepest regret)  
Motion carried.

**21-279 Approve Non-Certified Supplemental Contracts**

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the following non-certified person(s) to be employed under supplemental contract(s) for a period of one year (given an insufficient number of certified teachers interested in and qualified to hold student activity/athletic supplemental contract(s) as advisors and/or coaches), beginning with the 2021-2022 school year and ending in June of 2022. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and

the Walnut Township Local Board of Education, pending receipt of all required documents (**all contracts contingent upon sufficient participation**).

<u>Person</u>	<u>Position</u>
a) Maria Chandler	Head Softball Coach

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-280 Approve Certified Teaching Contract**

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the following certified contract for a period of one (1) year, limited contract status, beginning with the effective date of 11/22/2021 and expiring at the end of the contractual obligation in 2022. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education. *(All contracts pending proper certification and verification of experience).*

<u>Person</u>	<u>Position</u>	<u>Salary Schedule</u>	<u>Contract Type</u>	<u>Eff. Date</u>
Erica Winegardner	Elementary Teacher	BA/Step 0	(1) Year Limited (prorated (120 days))	11/22/2021

Discussion was had by Mr. Kirby explaining the long term sub issue.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**21-281 Approve Non-Certified Substitute Contracts**

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following individuals as a substitute to be used on an as-needed basis through the 2021-2022 school year in positions determined to be appropriate by school district administrators.

Dena Hannigan  
Christy Durbin

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-no, Mr. Popo-yes, Ms. King-yes  
Motion carried.

**Board Recommendations**

**21-282 Approve January 2022 Board Meetings**

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve to hold the following meetings on Monday, January 10, 2022: Annual Budget Hearing at 6:00 p.m.; the Reorganizational Meeting immediately following the Annual Budget Hearing and the Regular January Meeting immediately following the Reorganizational Meeting. (Note the location of these meetings will be in the Laker Learning Center at Millersport High School).

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes  
Motion carried.

**21-283 Approve Appointment of President Pro-Tempore**

Motion by Mrs. Whitaker and seconded by Mrs. Keller to appoint Mrs. Holly Armstrong to serve as President Pro-Tempore for the Reorganizational Meeting on Monday, January 10, 2022.

Roll Call: Mrs. Mrs. Whitaker-yes, Mrs. Keller-yes, Armstrong-yes, Mr. Popo-yes, Ms. King-yes  
Motion carried.

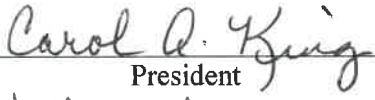

Discussions were had in regards to thanking the outgoing Board members for their direction and guidance they gave during their 16 years on the Board. Comments were made about the rough times and hard decisions that had to be made along with proud moments. Mrs. Whitaker believes that the administrative team that is in place currently is one of the best. She would like to see a bench donated in honor of Ms. King and all of the years she has service the community and school district. Both Ms. King and Mrs. Whitaker said it was a pleasure serving on the Board and wished all the best to the new board members.


**21-284 Adjournment**

Motion by Mrs. Whitaker and seconded by Ms. King, to adjourn the meeting. (Time: 7:06 p.m.)

Roll Call: Mrs. Mrs. Whitaker-yes, Ms. King-yes, Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes  
Motion carried.

I certify these minutes to be correct.

  
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President  


  
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Treasurer

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.