

Walnut Township Local School District Board of Education
Regular Meeting
Monday, November 15, 2021
Laker Learning Center
6:00 p.m.

The Board meeting was live on Zoom Pro.

The meeting was called to order at 6:00 p.m. with Mrs. Armstrong, Mrs. Keller, Ms. King, Mr. Popo, and Mrs. Whitaker present.

The Pledge of Allegiance was conducted.

21-243 Approval of Agenda

Motion by Mrs. Armstrong and seconded by Mrs. Keller to accept the agenda as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

Public Participation

Mr. Les Smith addressed the Board in regards to the school policy on suspensions. Mr. Smith explained his experience with his grandson being suspended and explained a parent's point of view. Mr. Kirby explained that suspension is in the student handbooks and this topic is discussed annually when reviewing the handbooks. The administration is willing to look at different options and understands that it is situational. Mrs. Armstrong asked that the policy be added to be reviewed by the policy committee.

21-244 Approval of Minutes

Motion by Mrs. Whitaker and seconded by Mrs. Keller to approve the minutes from the October 11, 2021 Regular Board Meeting.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

Treasurer's Report (Treasurer's Financial Report can be found on the District Website)

21-245 Approve Treasurer's Report & Bills

Motion by Mrs. Keller and seconded by Mrs. Armstrong to approve the Treasurer's Report and accept the bills paid for October, 2021 as presented.

Discussion was had by Mrs. Armstrong in regards to delinquencies in our income tax.

Roll Call: Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-246 Approve Five-Year Forecast

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the Five-Year Forecast for Walnut Township Schools.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-247 Approve Return of Advance

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the return of advance from the 507 9222 ESSER II grant back to the 001 0000 General Fund in the amount of \$994.54.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

Communications:

Ms. Yenni, Elementary Principal – Mr. Kirby gave the Elementary Principal report in Ms. Yenni's absence. He updated the Board on White Christmas collections and gave kudos to all of the elementary teachers for going above and beyond while Ms. Yenni is out. He stated that subbing in for the Elementary Principal has been a very good experience. He also gave positive comments on the various forms of contact our staff had with parents and that conferences are coming up on December 1st. Mrs. Tisdale's 5th grade classes will be piloting the State of Ohio writing today and tomorrow.

Mrs. Terry, HS Principal – Mrs. Terry updated the Board on upcoming events and the Americanism Test and how well our students did. Congratulations went out to October Students of the Month also along with Mr. Stout and his students who participated in the production of Frozen, Jr. White Christmas 2021 has officially kicked off. ODNT will be at the MHS in December to provide a Boater Education Class to our juniors and seniors.

Mr. Kirby, Superintendent – Mr. Kirby updated the Board on the steady decline of COVID-19 in our district. He also updated the Board on our girls' basketball situation and how the boys' and girls' teams will need to be combined. He also reviewed his meeting with the Juvenile Court Judge in regards to growing concerns of mental health issues, and absenteeism. The Board was also updated on the outfield drainage issues on our baseball field.

Policy Committee Report – Mr. Kirby gave the Policy Committee report and reviewed some of the policies that needed significant revisions. Most updates to the policies were due to legislative changes when House Bill 110 was passed. We will be staying with the current GDBE policy, as Juneteenth is not a mandatory federal holiday.

Superintendent's Recommendations

21-248 First Reading of Board Policies

First reading of a complete revision of the following board policies, with the intent of formally adopting the policies at the December meeting of the Walnut Township Local Board of Education in accordance with current policy BF:

ACAA Sexual Harassment
ACAA-R Sexual Harassment Grievance Process
AFC-2 Evaluation of Professional Staff
BD School Board Meetings
DECA Administration of Federal Funds
DJF-R Purchasing
EEA Transportation
GBL Personnel Records
GBP Drug-Free Workplace
GCC Professional Staff Recruiting
GBK Smoking on District Property by Staff
GBQ Criminal Records Check
GCD Professional Staff Hiring
GDC/GDCA/GDD Support Staff Recruiting/
Posting of Vacancies/Hiring
GDBE Support Staff Vacations and Holidays
GCN-2 Evaluation of Professional Staff
IKF Graduation Requirements

IGAE Health Education
IGAG Drugs, Alcohol and Tobacco Education
IGAH/IGAI Family Life Education/Sex Education
IGBE Remedial Instruction (Intervention Services)
IGBEA Reading Skills Assessments & Intervention
(Third Grade Reading Guarantee)
IGBEA-R Reading Skills Assessments & Intervention-
Regs. (Third Grade Reading Guarantee-Regs)
IGCH-R College Credit Plus-Regs.
IICC School Volunteers
IL-R Testing Programs-Regs.
JEC School Admission
JHCB Immunizations
JHCC Communicable Diseases
JP Positive Behavioral Interventions and Supports
(Restraint and Seclusion)
KGC Smoking on District Property
LEC-R College Credit Plus-Regs.

Discussion was had by Mrs. Armstrong who stated that the policy committee meeting was a good meeting in reviewing these policies.

21-249 Approve Substitute Teacher List

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the November substitute teacher lists, as approved by the Fairfield County Educational Service Center, for the 2021-2022 school year.

Discussion was had in regards to safely serving our students, ODE's waiver for sub licenses, increase in sub pay data, and building subs.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-250 Accept Donations

Motion by Mrs. Armstrong and seconded by Mrs. Keller to accept the donation from

- a) Millersport Lions SCF in the amount of \$3,866.46
 \$3,000 towards track resurface fund
 \$ 866.46 towards track fundraiser account
- b) Carol Kitzmiller & Tonya Carter in the amount of \$50.00 in memory of Marilyn Pierce towards the track resurface fund
- c) Bill Yates and Carol King in the amount of \$100.00 donation to the athletic fund for game ball
- d) Marcy Osburn in the amount of \$200.00 in memory of Marilyn Pierce towards the track resurface fund

The Board thanked all donors.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-251 Accept Donation from Millersport Athletic Boosters Club

Motion by Mrs. Keller and seconded by Mrs. Whitaker to accept the donations from Millersport Athletic Boosters Club in the amount of \$5,100.00 to be allocated to the various athletic fundraiser accounts as directed.

- \$1500 Football Fundraiser Account
- \$ 800 Boys Basketball Fundraiser Account
- \$ 500 Girls Basketball Fundraiser Account
- \$ 500 Volleyball Fundraiser Account
- \$ 500 Track Fundraiser Account
- \$ 300 Cheerleading Fundraiser Account
- \$ 500 Baseball Fundraiser Account
- \$ 500 Softball Fundraiser Account

Discussion was had by Mr. Kirby explaining that the amounts are directly tied to work hours at the Sweet Corn Festival per the Boosters Club.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-252 Approve Facility Usage

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the following facility usage(s):

Facility Usage Requests 2021-2022			
Group	Facility	Date	Purpose
Little Lakers Cheerleading (Keilee Parker, Dannielle Hawkins, Kimberly Kreher, Lauren Weller)	Elem & HS Gym	Elem Gym: 10/7/21 5:30-7:00pm 10/12/21 6:00-7:00pm 12/14/21 5:30-7:00pm 10/25/21 5:30-6:30pm 10/29/21 6:00-8:00pm Elem Café: 10/11/21 5:30-6:30pm HS Gym: 11/2/21 6:00-7:00pm 11/4/21 5:30-7:00pm	Practice for competition
Millersport Jr. Boosters (Jack Roby, Sierra Belt, Dannielle)	Elem Cafeteria	November 9, 16, 18, 22, 30 and December 2, 2021	Little Laker Cheer Practice for competition
Millersport Jr. Boosters (Jack Roby, Dave Kreher)	HS Football Field	October 31, 2021	Little Lakers JV Football Game
Millersport Jr. Boosters (Jack Roby, Dave Kreher)	HS Football Field	November 3, 2021	Little Lakers Football Scrimmage
Millersport Bidy Basketball (Megan Terry)	Elem. Gym	11/15/2021 thru 3/31/2022 3:00-7:00pm - M thru F	Millersport Bidy Basketabl

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-253 Approve a Change to December Board Meeting Date

Motion by Mrs. Keller and seconded by Mrs. Whitaker to change the date of the December Board meeting from December 13, 2021 to December 6, 2021 at 6:00pm in the Laker Learning Center.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-254 Approve Payment In Lieu of Transportation

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the following parent/guardian payment in lieu of transportation.

<u>Student Name</u>	<u>School</u>	<u>Grade</u>	<u>Parent/Guardian Name</u>
Cody Clark	Liberty Christian	KG	Kelly Clark
Lily Clark	Liberty Christian	6	Kelly Clark

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-255 Approve Revised COVID-19 Protocol

Motion by Mrs. Keller and seconded by Mrs. Armstrong to approve the revised COVID-19 protocol, as presented.

Discussion was had in regards to the changes, lockers, test to play and test kits available for our families.

Roll Call: Mrs. Keller-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-256 Approve Revised Job Description for Food Service Director

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the revised job description for Food Service Director, as presented.

Discussion was had by Mr. Kirby explaining that with the resignation of our current director, the USDA requirements needed to change as we are no longer grandfathered in to the old guidelines. We also needed to match the position title to the salary schedule position title.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-257 Approve Disposal of Property

Motion by Mrs. Whitaker and seconded by Mrs. Keller to approve the disposal of the following valued at less than \$10,000.00 each in accordance with board policy DN (School Properties Disposal):

GBC Laminator (no longer works). Serial# QBG1194, Laker Learning Center
Wireless Office headset system-Plantronics Model CS50

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-258 Approve Permission for Non-School Sponsored Trip

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve to proceed in permitting Tom Howard to hold meetings at Millersport Jr/Sr High School for a non-school sponsored trip to Europe in 2023.

Discussion was had in regards to dates TBD and trip insurance.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Keller-yes, Ms. King-yes
Motion carried.

Superintendent's Personnel Recommendations

21-259 Approve Retirement Resignation

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to accept the resignation of Karen Reedy, Lunchroom (Food Service Director), for the purpose of retirement, effective March 1, 2022.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes (With Regrets)
Motion carried.

21-260 Accept Resignation of Coach

Motion by Mrs. Keller and seconded by Mrs. Whitaker to accept the resignation of Bob Hurst, Assistant Softball Coach, effective November 9, 2021.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-261 Approve Non-Certified Supplemental Contracts

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following non-certified person(s) to be employed under supplemental contract(s) for a period of one year (given an insufficient number of certified teachers interested in and qualified to hold student activity/athletic supplemental contract(s) as advisors and/or coaches), beginning with the 2021-2022 school year and ending in June of 2022. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education

