

Walnut Township Local School District Board of Education
Regular Meeting
Monday, September 13, 2021
Laker Learning Center
6:00 p.m.

The Board meeting was live on Zoom Pro.

The meeting was called to order at 6:00 p.m. with Mrs. Armstrong, Mrs. Keller, Ms. King, Mrs. Whitaker, and Mr. Popo present.

The Pledge of Allegiance was conducted.

21-204 Approval of Agenda

Motion by Mrs. Armstrong and seconded by Mrs. Keller to accept the agenda as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

Public Participation

Ms. Jean Nebbergall spoke in regards to issues with the landscaping and mowing of the district lawn. Mr. Gary Matheny, Mr. Dave Everitt, Ms. Toni Smart, and Mr. Bob Hurst all spoke on behalf of Coach Tom Nebbergall and how much he has done for the district and for the girls on his softball team.

21-205 Executive Session

Motion by Mrs. Keller and seconded by Mrs. Armstrong, to go into Executive Session to consider the discipline and/or dismissal of a public employee. (Time: 6:19 p.m.)

Roll Call: Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-no, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

Reconvened to Open Session. (Time: 7:34 pm)

21-206 Approval of Minutes

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the minutes from the August 9, 2021 Regular Board Meeting.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

Treasurer's Report (Treasurer's Financial Report can be found on the District website)

Federal Funds Public Hearing

Mrs. Bradford held the public hearing for the FY22 Federal Funds. She reviewed all of the federal grants awarded to the District. A copy can be attained at the Office of the Treasurer at Walnut Township Local School District.

21-207 Approve Treasurer's Report & Bills

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the Treasurer's Report and accept the bills paid for August, 2021 as presented.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-208 Approve FY2022 Permanent Appropriations Resolution

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the Permanent Appropriations Resolution for FY2022, at the fund level.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-209 Approve Return of Advance

Motion by Mrs. Whitaker and seconded by Mrs. Keller to approve the return of advance from the 599 9321 SRSA grant back to the 001 0000 General Fund in the amount of \$2,843.00.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

Communications:

Ms. Yenni, Elementary Principal – Ms. Yenni thanked everyone for a great start to the year even with the COVID issues and also thanked Pub Paddle for their donation. Upcoming events are Parent Teacher conferences, teacher observations and ProgressBook opens Friday for interims.

Mrs. Terry, HS Principal – Mrs. Terry updated the Board on homecoming festivities, Florida Virtual courses, and OneView registration. She also reviewed upcoming important events and athletic events.

Building & Grounds Committee/Extra-Curricular Committee – Mr. Kirby gave the committee report as both of these committees met together. He stated that the committee met with Dave Everitt in regards to the baseball field project. There will be a couple of phases with the upgrades. The estimate for the project is \$28,347. The project will be funded with donations and potential brick fundraiser.

Mr. Kirby, Superintendent – Mr. Kirby updated the Board on the COVID numbers for our district. He also gave an update on the Class of 2020 scholarships and enrollment numbers. The state-wide open enrollment impact is being looked at and will be reviewed once finished. Bob Weldon and Sharon Lawrence will be recognized for their work they have done for the district at the OSBA Awards night on September 22, 2021.

Superintendent's Recommendations

21-210 Approve 2021-2022 Substitute Teacher List

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the substitute teacher list for September, 2021, as approved by the Fairfield County Educational Service Center.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-211 Approve Calamity Day Alternative Make-Up Plan

Motion by Mrs. Whitaker and seconded by Mrs. Keller to adopt the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Walnut Township Local board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Walnut Township Local board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of Walnut Township Local hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 2) Not later than November 1 of the 2021-2022 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three days in such teacher's class.
- 3) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 4) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 5) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 6) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 7) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

In witness thereof, we hereby affix our signatures on the 13th day of September, 2021.

Treasurer

President of Board of Education

Discussion was had by Mr. Kirby that this would give us the opportunity for 3 days of blizzard bags in case of calamity days.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-212 Accept Donation

Motion by Mrs. Armstrong and seconded by Mrs. Keller to accept the donation in the amount of \$4,135.00 to the Elementary Student Council in memory of Katie Coates.

Discussion was had as everyone was excited to see what project they will do. Mr. Kirby also stated that it was wonderful to see how many people have donated in her memory.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-213 Approve Fleet Insurance

Motion by Mrs. Keller and seconded by Mrs. Whitaker to accept the quote for vehicle insurance for the period of October 12, 2021-October 12, 2022 in the amount of \$11,619.01 (an increase of \$821.41 over last year) from Auto Owners Insurance Co.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-214 Approve Request for Qualifications for Professional Design Services

Motion by Mrs. Armstrong and seconded by Mrs. Keller to adopt the following resolution, as presented:

M _____ introduced the following resolution and moved its passage:

**RESOLUTION NO. _____
APPROVING A REQUEST FOR QUALIFICATIONS FOR
PROFESSIONAL DESIGN SERVICES**

The Superintendent recommends that the Board approve the issuance of a Request for Qualifications ('RFQ') for professional design services in association with its HVAC improvement project ('HVAC Project') and the track project ('Track Project')(collectively the "Project"). Any recommended agreements resulting from the RFQ process or the consultant inquiry shall be approved by the Board under separate resolution.

Rationale:

1. The Board desires to use 'Elementary and Secondary School Emergency Relief (ESSER)' funding to make qualified (i) HVAC improvements throughout the School District; and (ii) to design, construct and make improvements to the School District's existing athletic track which is currently in a state of disrepair.
2. The identified capital improvement Project will require the expertise of a design professional. Accordingly, Ohio Revised Code Sections 153.65, et seq. define the required process for procuring a design professional which includes issuing a notice of the available contract, soliciting qualifications from qualified design firms, evaluating and ranking firms based upon their qualifications to perform the required services, and selecting the most-qualified firm.
3. In anticipation of the above, the Superintendent has collaborated with legal counsel and the Treasurer to prepare a legal notice and Request for Qualifications ("RFQ") for the Project.

4. The Board wishes to authorize the Superintendent to publish the legal notice, issue the RFQ in substantially the form attached hereto, and convene a selection committee for the design professional procurement process with the goal of retaining the most-qualified design professional for the aforementioned Project.

The Board of Education resolves as follows

1. The Superintendent is authorized to publish a legal notice, issue a Request for Qualifications, convene a selection committee for the design professional procurement process, receive statements of qualifications from design professional firms, interview firms at the committee's discretion, and to evaluate, rank, and present a recommendation to the Board for the selection of the most-qualified design firm for the Project.
2. The Superintendent shall bring to the Board for review, any recommendations resulting from the RFQ process, understanding that any resulting agreement shall require independent Board approval, under separate resolution.

M____. _____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

AYES: _____ NAYS: _____

The resolution passed.

Discussion was had by Mr. Kirby that we have been working with our attorney to be able to use federal funds for these projects. This is a dual project with HVAC as well as track replacement.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-215 Approve Facility Usage Requests

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the following facility usage(s):

Facility Usage Requests 2021-2022			
Group	Facility	Date	Purpose
Millersport Bidy Softball (8U Softball) (Kelly Betz)	Elem. Softball Field	8/10/21-10/15/21 (Tues. & Wed.) 6:00pm-8:00pm	Practice for 8U Softball Team
Bidy Volleyball (Carrie Smith)	Elementary Gym	August 19,24,26 Sept. 7,9 (5:30-6:30pm) Sept. 13,15,20,22,27,29 Oct 4,6,11,13 (5:00-6:00pm)	Bidy volleyball practice
Buckeye Lake Region Corp (Mike Fornataro)	Auditorium	8/31/2021 6:30-8:00pm	Dam Resident Security Meeting
FCA Varsity Football (Marcus Pardon-Dudash)	Football Facilities and Locker Rooms	9/11/21, 9/25/21, 10/1/21, 10/15/21, 10/22/21	Fairfield Christian Academy Varsity Football Games
Millersport Community Theater (Brenton & Johanna LeuVoy)	District Auditorium	10/15/21 -10:00am-9:00pm 10/16/21 -10:00am-6:00pm 10/17/21 -10:00am-6:00pm 10/18/21 - 10/23/21 (6:00pm-10:30pm) 10/24/21-12:00pm-7:30pm	Rehearsal Rehearsal Rehearsal Rehearsal & Performance Performance
Bidy Volleyball (Carrie Smith)	Elementary Gym HS Gym	October 10, 2021 7:00am-9:00pm	Bidy Lakers hosting volleyball games

Millersport Community Theater (MCT) (Mary Dupler)	District Auditorium, Music Rm, Cafeteria, Hallways, Teacher Lounge	11/19/21 6:00-11:00pm 11/20/21 8:00am-11:00pm	MCT Acting Workshop
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Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-216 Approve Contract for School Psychologist Services

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the contract with Barri Woodfork to provide School Psychologist services, as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-217 Accept Donation

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve an anonymous donation of 500 pediatric face masks to the district at a total of \$170.79.

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-218 Approve Revision to 2021-2022 COVID Protocols

Motion by Mrs. Whitaker and seconded by Mrs. Keller to review and approve the revision to the 2021-2022 COVID protocols as presented.

Mr. Kirby reviewed the changes to blended learning, protocols and quarantines. Special thanks was given to Jill Wiles on the countless hours of contract tracing for our district.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-219 Approve Impractical Transportation Resolution

Motion by Mrs. Whitaker and seconded by Mrs. Keller to approve the following resolution for declaring transportation to be impractical:

The Superintendent of Schools, William Kirby, recommends that the board of education adopt the following resolution:

WHEREAS selected students determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for selected students to their selected schools; and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation

7. are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it RESOLVED that the Walnut Township Local Board of Education hereby approves the declaration that it is impractical to transport the selected students and offers the parent(s)/guardian(s) of selected students payment-in-lieu of transportation

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

Superintendent’s Personnel Recommendations

21-220 Approve Termination of Employee

Motion by Mr. Popo and seconded by Mrs. Keller to terminate Mr. Tom Nebbergall’s contract as Girls Varsity Softball Coach, effective immediately.

Roll Call: Mr. Popo-no, Mrs. Keller-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-221 Approve Long-Term Substitute for 2021-2022 School Year

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to approve Erica Winegardner as a long-term substitute, through the 2021-2022 school year, retroactive back to 8/16/2021.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-222 Approve Substitute Custodian for 2021-2022 School Year

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve Sandy O’Neal as a substitute custodian, through the 2021-2022 school year, as needed, retroactive back to 8/23/2021.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-223 Approve 2021-2022 Non-Certified Contracts

Motion by Mrs. Whitaker and seconded by Mrs. Keller to approve the following contract for a period of one (1) year, limited contract, effective September 14, 2021. Terms and conditions of this contract to be consistent with the descriptors contained in the appropriate adopted salary schedule and Board of Education Policy currently in effect and subject to any changes by subsequent Board action. *(All contracts pending proper certification and verification of experience).*

<u>Person</u>	<u>Position</u>	<u>Salary</u> <u>Schedule</u>	<u>Contract</u> <u>Type</u>	<u>Days</u>	<u>Step</u>	<u>Eff.</u> <u>Date</u>
Jennifer Langham	Cafeteria Worker	Lunchroom	(1) Year Limited	187 prorated	0	9/14/2021-7/31/22

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

21-224 Approve 2021-2022 Certified Supplemental Contracts

Motion by Mrs. Keller and seconded by Mrs. Whitaker to approve the following certified person(s) to be employed under supplemental contract(s) for a period of one year, beginning with the 2021-2022 school year and ending in June of 2022. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education, pending receipt of all required documents (**all contracts contingent upon sufficient participation**)

<u>Person</u>	<u>Position</u>
Chancey Jonas	Elementary Student Council

Roll Call: Mrs. Keller-yes, Mrs. Whitaker-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes
Motion carried.

21-225 Approve 2021-2022 Substitute Contracts

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the following individuals as a substitute to be used on an as-needed basis through the 2021-2022 school year in positions determined to be appropriate by school district administrators.

Lori Kimble - Lunchroom

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Ms. King-yes
Motion carried.

21-226 Approve 2021-2022 Volunteers

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to recognize the following volunteer coaches for the 2021-2022 school year, pending receipt of all required documents:

a) Noah Jewell Golf

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

b) Noah Jewell Boys Basketball Coach (Varsity)

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

c) Noah Jewell Baseball Coach (Varsity)

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mrs. Keller-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

d) Jenn Young JH Volleyball

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-abstain, Mr. Popo-yes, Mrs. Keller-yes, Ms. King-yes
Motion carried.

Discussion Item - Date for a Special Board Meeting for the Five-Year Forecast

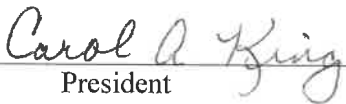
Discussion was had in regards to setting up a meeting to review the Five-Year forecast and to also discuss and approve the baseball field project. The special meeting was set for September 28, 2021, at 6:30 p.m.

21-227 Adjournment

Motion by Mrs. Whitaker and seconded by Mrs. Keller to adjourn the meeting. (Time:8:45 p.m.)

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Ms. King-yes
Motion carried.

I certify these minutes to be correct.



President



Treasurer

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.

