

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 8, 2019
Elementary Media Center
6:03 p.m.

The meeting was called to order with all members present.

The Pledge of Allegiance was conducted.

19-131 Approval of Agenda

Motion by Ms. King, and seconded by Mrs. Whitaker, to accept the amended agenda as presented by the Treasurer and Superintendent.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-no, Mrs. Keller-yes
Motion Carried

Public Participation

Courtney Bidwell-Read letter regarding volleyball position

19-132 Approval of Minutes

Motion by Ms. King, and seconded by Mrs. Whitaker, to approve the minutes from the May 13, 2019 Regular Board Meeting.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

19-133 Approval of Minutes

Motion by Ms. King, and seconded by Mrs. Whitaker, to approve the minutes from the May 22, 2019 Special Board Meeting.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-abstain
Motion Carried

19-134 Approval of Minutes

Motion by Ms. King, and seconded by Mrs. Whitaker, to approve the minutes from the May 31, 2019 Special Board Meeting.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-abstain
Motion Carried

19-135 Approval of Minutes

Motion by Ms. King, and seconded by Mrs. Whitaker, to approve the minutes from the June 24, 2019 Regular Board Meeting.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

Treasurer's Report

19-136 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to approve the Treasurer's Report for June, 2019 as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller -yes
Motion Carried

19-137 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to accept the bills paid in June, 2019 as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller -yes
Motion Carried

Communications:

Mr. Cotner presented all reports.

Principals' Reports

High School-Band room and hallways will be painted; Home Ec bathroom-Architect Plans are complete and they will be asking five contractors to bid on contract and County classroom will move to that location for the 2019-2020 school year.

Elementary-The Gifted classroom is moving to the old Technology lab and one of the county classrooms is moving to the old gifted room.

Maintenance/Transportation Report-Busses have passed inspection; work on the press box is complete and now looking for a sound system. Karen Keller asked about the status of the flooding problem into TWC Enterprises building coming from the high school. Mr. Cotner responded that it is currently being evaluated.

Superintendent's Report-The custodians have done a great job with the cleaning and waxing of the buildings; Elementary gym floor is down and waiting on the striping; fully staffed for the new school year; Special Education Coordinator and School Psychologist are hired by the ESC and ready to serve our district.

Superintendent's Recommendations

19-138 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to adopt the mandated policies as presented, effective immediately.

BJA Liaison with School Boards Associations

JEFB Released Time for Religious Instruction

EHB Use of Electronic Signatures

KJA Distribution of Materials in Schools

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller -yes
Motion Carried

19-139 Motion by Mrs. Armstrong, and seconded by Ms. King, to approve Mr. Popo as the Delegate and Mrs. Whitaker as the Alternate to the OSBA Annual Business Meeting/Capital Conference in Columbus, Ohio on November 10-12, 2019.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes (with reluctance), Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

19-140 Motion by Ms. King, and seconded by Mrs. Whitaker to adopt the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Walnut Township Local board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Walnut Township Local board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of Walnut Township Local hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1, 2019
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2019-2020 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient

to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

In witness thereof, we hereby affix our signatures on the 8th day of July, 2019.

Treasurer

President of Board of Education

19-141 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to approve the 2019-2020 Millersport Jr/Sr High School fees, as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

19-142 Motion by Mrs. Armstrong, and seconded by Ms. King, to establish the K-6 school fee at \$30.00 per student for the 2019-2020 school year.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

19-143 Motion by Ms. King, and seconded by Mrs. Whitaker, to allow the American Red Cross to use the facility on an as needed basis as an emergency public shelter. (Mrs. Keller stated that the NHS needs to be informed when Red Cross does blood drive.)

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

19-144 Motion by Mr. Popo, and seconded by Ms. King, to approve a one year contract with New Horizons Mental Health Services, effective August 1, 2019 – May 31, 2020, for Early Mental Health Intervention Services.

Roll Call: Mr. Popo-yes, Ms. King-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

19-145 Motion by Mr. Popo, and seconded by Mrs. Armstrong, to approve the job description for the position of District Literacy Specialist.

Roll Call: Mr. Popo-yes, Mrs. Armstrong-yes, Ms. King-yes, Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

19-146 Motion by Mr. Popo, and seconded by Ms. King, to approve the position of District Literacy Specialist.

Roll Call: Mr. Popo-yes, Ms. King-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

19-147 Motion by Mrs. Armstrong, and seconded by Ms. King, to approve the facility usage request from the Fairfield County Auditor for August 7, 2019, High School Cafeteria, for the purpose of

holding a public meeting where residents of Fairfield County will have an opportunity to meet with the County staff or representatives and discuss the tentative values created for their property developed from the Fairfield County 2019 Reappraisal.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes
Motion Carried

Superintendent's Personnel Recommendations

19-148 Motion by Mr. Popo, and seconded by Ms. King, to amend board resolution #19-088 to correct the title for Sherrie Beane to Accounts Payable Clerk and Coordinator of District Communications.

Roll Call: Mr. Popo-yes, Ms. King-yes, Mrs. Armstrong-yes, Mrs. Whitaker-no, Mrs. Keller-yes
Motion Carried

19-149 Motion by Mr. Popo, and seconded by Ms. King, to amend board resolution #19-089 to approve the revised job description of Coordinator of District Communications.

Roll Call: Mr. Popo-yes, Ms. King-yes, Mrs. Armstrong-yes, Mrs. Whitaker-no, Mrs. Keller-yes
Motion Carried

The board outlined the following timeline for the mailing of the district newsletters to the community:

- 1st Newsletter - August before school starts
- 2nd Newsletter - Within 10 days after the end of 1st grading period
- 3rd Newsletter - Within 10 days after the end of 2nd grading period
- 4th Newsletter - Within 10 days after the end of 3rd grading period
- 5th Newsletter – After graduation by June 30th

19-150 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to issue a one-year Intervention Specialist Aide contract to Theresa Willis, at step 4. If the students leave the district and the need for an aide no longer exists, the contract will non-renew immediately. This employment contract will be automatically non-renewed at the conclusion of the 2019-2020 school year and reconsidered for the 2020-2021 academic term.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

19-151 Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to hire Amanda Bruckelmeyer as an Intervention Specialist Aide on an as-needed basis for the 2019-2020 school year, at Step 4.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

19-152 Motion by Ms. King, and seconded by Mrs. Armstrong, to approve the following individuals as a substitute to be used on an as-needed basis through the 2019-2020 school year in positions determined to be appropriate by school district administrators.

John Singleton	Ken Keener
Natalie Sandusky	Tom Tweedle
Christy Durbin	Natalie Everitt
Carrie Smith	Kris Raver
Terri Gobert	Samantha Eiginger
Maria Quilliam	Tammy Willis
Kim Zaborniak	

Roll Call: Ms. King-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-no, Mrs. Keller-yes
Motion Carried

19-153 Adjournment

Motion by Mrs. Armstrong, and seconded by Mrs. Whitaker, to adjourn the meeting.
(Time: 8:43 p.m.)

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes
Motion Carried

I certify these minutes to be correct.

President

Treasurer

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.