

Walnut Township Local School District Board of Education
Regular Meeting
Monday, July 9, 2018
Elementary Media Center
6:00 p.m.

Meeting called to order with all members present.

Pledge of Allegiance was conducted.

17-361 Approval of Agenda

Motion by Mrs. Whitaker and seconded by Mrs. Armstrong to accept the agenda as presented by the Treasurer and Superintendent.

Roll Call: Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

No public participation

17-362 Approval of Minutes

Motion by Ms. King and seconded by Mrs. Whitaker to approve the minutes from the June 4, 2018 Regular Board Meeting, with the correction from Joe Dittoe to Joel Dittoe.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

Treasurer's Report

17-363 Motion by Mrs. Armstrong and seconded by Ms. King to approve the Treasurer's Report for May, 2018 and June, 2018 as presented.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-364 Motion by Mrs. Armstrong and seconded by Ms. King to approve the revised Final Amended Certificate and revised Appropriations Resolution for FY2018 at the fund level.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-365 Motion by Mr. Popo and seconded by Mrs. Keller to accept the bills paid in May, 2018 and June, 2018 as presented.

Roll Call: Mr. Popo-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Ms. King-yes, Mrs. Whitaker-yes.
Motion carried.

Communications:

Kim Yenni, Elementary Principal - We have 100% of 3rd grade students passing the reading guarantee. We held summer school for an extra boost and was attended by 8 students. Mrs. Neely will be tutoring 1st graders going into 2nd grade, two days a week starting tomorrow until August.

Jeff Stought, HS Principal - We have 2 new additions being presented for hire. Ashley Lawson, High School Science Teacher, and Tim Carver, High School Football Coach. Thank you to Bill, Bruce and custodial staff for the great job they are doing in the buildings and on the grounds. Ms.

Yenni seconded that statement. Also, a student finished his on-line courses this summer, which makes him eligible to graduate.

Maintenance & Transportation - Mr. Cotner reported that roofers are finishing up and the parking lot company will start soon. Therefore, access to the parking lots will be limited. Trane Heating & Air Conditioning was here today to assess issues in the elementary. Floor tiles need replaced in one of the Elementary hallways. Noah Jewell has been very busy with mowing. Bus inspections are complete.

Randy Cotner, Superintendent - Board might want to consider changes in Open Enrollment rules for the future to accept any students regardless of whether or not they are contiguous to our district. Thanks to Mrs. Whitaker for awareness on the Business Advisory Committee. We are currently looking for a Senior Class Advisor.

17-366 Motion by Mr. Popo and seconded by Ms. King to adopt the following resolution:

The Board hereby resolves to approve the optional redemption of a portion of the outstanding principal amount of the Walnut Township Local School District's \$2,580,000 Certificates of Participation (Walnut Township Local School District, Fairfield County, Ohio School Facilities Project), Series 2016, dated November 22, 2016 (the "Series 2016 COPs"), and the Board hereby appropriates \$1,277,902.22 from the School District's General Fund for such purpose in the fiscal year ending June 30, 2019, which amount includes accrued interest and any applicable fees.

The Treasurer is hereby authorized to determine which portion of the Series 2016 COPs are most advantageous to optionally redeem during fiscal year 2019, and the Treasurer is hereby authorized to take all steps necessary and appropriate to accomplish such optional redemption, including, but not limited to, instructing the Trustee for the Series 2016 COPs to provide the appropriate optional redemption call notice to the owner and holder of such outstanding Series 2016 COPs and paying any trustee, legal, municipal advisory, or other fees associated with such optional redemption.

Roll Call: Mr. Popo-yes, Ms. King-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

Superintendent's Recommendations

17-367 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to adopt the mandated policies as presented, effective immediately.

AFC-1 Evaluation of Prof Staff (OTES)
(Ohio Teacher Evaluation System)

AFC-2 Evaluation of Prof Staff (Admin
both Professional and Support)

GBQ Criminal Records Check

GCD Professional Staff Hiring

GCE Part-Time and Substitute Prof
Staff Employment

GCN-1 Evaluation of Prof Staff (OTES)
(Ohio Teacher Evaluation System)

GCN-2 Evaluation of Prof Staff (Admin
both Professional and Support)

GCPD Suspension and Termination of
Professional Staff Members

GCD/GDCA/GDD Support Staff Recruiting/
Posting of Vacancies/Hiring

GDE Part-Time, Temporary and Substitute
Support Staff Employment

GDI Support Staff Assignments and Transfers

GDPD Suspension, Demotion and Termination of
Support Staff Members

IGAD Career-Technical Education

IGCH College Credit Plus

IGCH-R College Credit Plus-Regs

JEDA Truancy

KKA Recruiters in the Schools

LEA Student Teaching and Internships

LEC College Credit Plus

LEC-R College Credit Plus-Regss

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-368 Motion by Ms. King and seconded by Mrs. Armstrong to approve the motion to waive the first reading of Board Policy EF/EFB-1, Procedures for Inactive Food Account Balances, and to adopt the mandated policy as presented, effective immediately.

Roll Call: Ms. King-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-369 Motion by Ms. King and seconded by Mrs. Whitaker to approve Mrs. Keller as the Delegate and Mrs. Armstrong as the Alternate to the OSBA Annual Business Meeting/Capital Conference in Columbus, Ohio on November 11-13, 2018.

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-370 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to adopt the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Walnut Township Local Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a Board of Education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Walnut Township Local Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the Walnut Township Local Board of Education hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the Board of Education, prior to August 1, 2018
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or website.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or website. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

In witness thereof, we hereby affix our signatures on the 9th day of July, 2018.

Treasurer

President of Board of Education

17-371 Motion by Mrs. Armstrong and seconded by Mrs. King to approve the 2018-2019 Millersport Elementary School Student Handbook with revisions.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-372 Motion by Mr. Popo and seconded by Mrs. Keller to approve a one-year contract with New Horizons Mental Health Services, effective July 1, 2018 – June 30, 2019, for Early Mental Health Intervention Services.

Roll Call: Mr. Popo-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Ms. King-yes, Mrs. Whitaker-yes.
Motion carried.

17-373 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the 2018-2019 Millersport Jr/Sr High School fees, as presented.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-374 Motion by Mrs. Whitaker and seconded by Mrs. Keller to establish the K-6 school fee at \$30.00 per student for the 2018-2019 school year.

Roll Call: Mrs. Whitaker-yes, Mrs. Keller-yes, Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes.
Motion carried.

17-375 Motion by Ms. King and seconded by Mrs. Whitaker to approve the following vendors for purchases used in the district cafeterias during the 2018-2019 school year:

Dairy Products – United Dairy

Bakery Products – Aunt Millie’s Bakery

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-376 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the 2018-2019 School Lunch/Breakfast Program:

<u>Elementary Breakfast Program , Grades K-6</u>	\$.75
Reduced-price breakfast	No charge
Adult price breakfast	1.25

<u>Elementary Lunch Program, Grades K-6</u>	
Type “A” Lunch	\$2.65
Reduced price lunch	.40
Adult price	3.50
Milk	.40

<u>High School Lunch Program, Grades 7-12</u>	
Type “A” Lunch	\$2.95
Reduced-price lunch	.40
Adult price	3.50
Milk	.40

+High School Breakfast Program, Grades 7-12	\$1.00
Reduced-price breakfast	No charge
Adult price breakfast	1.25

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-377 Motion by Ms. King and seconded by Mr. Popo to allow the American Red Cross to use the facility, on an as needed basis, as an emergency public shelter.

Roll Call: Ms. King-yes, Mr. Popo-yes, Mrs. Armstrong-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-378 Motion by Mr. Popo and seconded by Mrs. Whitaker to approve the agreement with Berne Union Local School District Board of Education for the purchased service contract to share services of the School Psychologist.

Roll Call: Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Ms. King-yes, Mrs. Keller-yes.
Motion carried.

Superintendent’s Personnel Recommendations

17-379 Motion by Mrs. Armstrong and seconded by Mrs. Keller to issue a one-year Intervention Specialist Aide contract to Theresa Willis, at step 3. If the students leave the district and the need for an aide no longer exists, the contract will non-renew immediately. This employment contract will be automatically non-renewed at the conclusion of the 2018-2019 school year and reconsidered for the 2019-2020 academic term.

Roll Call: Mrs. Armstrong-yes, Mrs. Keller-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes.
Motion carried.

17-380 Motion by Mrs. Armstrong and seconded by Ms. King to approve a one-year Technology Educational Aide/Laker Learning Center Supervisor contract to Janae Johnston, at step 2. This employment contract will be automatically non-renewed at the conclusion of the 2018-2019 school year and reconsidered for the 2019-2020 academic term.

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-381 Motion by Mrs. Whitaker and seconded by Ms. King to hire Amanda Bruckelmeyer as an Intervention Specialist Aide on an as-needed basis for the 2018-2019 school year, at Step 3.

Roll Call: Mrs. Whitaker-yes, Ms. King-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-382 Motion by Mrs. Armstrong and seconded by Mr. Popo to rescind Motion #17-326 to hire: (all contracts were returned unsigned)

- a) Doug Harkins as Assistant Football Coach
- b) Daniel Shirey as Assistant Football Coach
- c) Matt Reynolds as Assistant Football Coach

Roll Call: Mrs. Armstrong-yes, Mr. Popo-no, Ms. King-yes, Mrs. Whitaker-no, Mrs. Keller-yes.
Motion carried.

17-383 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to approve the following classified person(s) to be employed under supplemental contract(s) for a period of one year, beginning with the 2018-2019 school year and ending in June of 2019. Salary terms and conditions of these supplemental contract(s) to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education. *(All contracts contingent upon sufficient participation)*

<u>Person</u>	<u>Position</u>
a) Anton Keller	Head Soccer Coach

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-abstain.
Motion carried.

b) Tierra Harris	Marching Band/Aux. Director
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Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

c) Tim Carver	Head Football Coach
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Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-384 Motion by Ms. King and seconded by Mrs. Whitaker to approve the following individuals as a substitute to be used on an as-needed basis through the 2018-2019 school year in positions determined to be appropriate by school district administrators.

Jennifer Langham	Ken Keener
Natalie Sandusky	Tom Tweedle
John Singleton	Natalie Everitt
Terri Gobert	Samantha Eiginger
Maria Quilliam	Kris Raver
Kim Zaborniak	

Roll Call: Ms. King-yes, Mrs. Whitaker-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

17-385 Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to accept the resignation of Melanie Filby, Jr/Sr High School Guidance Counselor, effective at the end of her 2017-2018 contract.

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes (with regret)
Motion carried.

17-386 Motion by Mrs. Armstrong and seconded by Ms. King to approve the following certified contract for a period of one (1) year, limited contract status, beginning with the 2018-2019 school year and expiring at the end of the contractual obligation in 2019. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education. *(All contracts pending proper certification and verification of experience).*

<u>Person</u>	<u>Position</u>	<u>Salary</u>	<u>Contract</u>
		<u>Schedule</u>	<u>Eff.</u>
		<u>Type</u>	<u>Date</u>
Ashley Lawson	HS Science Teacher	BA/Step 8	(1) Year Limited
			8/13/18

Roll Call: Mrs. Armstrong-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller-yes.
Motion carried.

17-387 Executive Session

Motion by Mrs. Armstrong and seconded by Mrs. Whitaker to hold an executive session to consider the employment and compensation of a public employee or official; and to consider the investigation of charges or complaints against a public official. (Time: 7:56 p.m.)

Roll Call: Mrs. Armstrong-yes, Mrs. Whitaker-yes, Ms. King-yes, Mr. Popo-yes, Mrs. Keller-yes.
Motion carried.

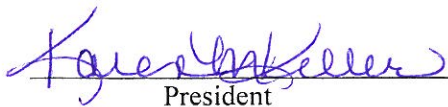
Reconvene to Open Session.
(Time: 8:37 p.m.)

17-388 Adjournment

Motion by Mrs. King and seconded by Mrs. Armstrong to adjourn the meeting. (Time: 8:38 p.m.)

Roll Call: Ms. King-yes, Mrs. Armstrong-yes, Mr. Popo-yes, Mrs. Whitaker-yes, Mrs. Keller
Motion Carried

I certify these minutes are correct.



President



Treasurer

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.