

# Walnut Township Local School District Board of Education

## Regular Meeting

Monday, April 4, 2016  
Elementary Media Center  
7:00 p.m.

President Popo called the meeting to order at 7:00 p.m. with all members present.

After the meeting was called to order the Pledge of Allegiance was conducted.

Mr. Alec Harrison represented the Junior Class of 2017 with an invitation to all board members to the Junior-Senior Prom to be held at the Buckeye Lake Winery on April 30, 2016 from 8:00-11:00 p.m.

**Public Participation** – No concerns at this time

### 16-056: Approval of Agenda

Motion by Mrs. Keller and seconded by Mr. Cumbow to accept the agenda with changes as presented by the Treasurer and Superintendent.

Vote results were Mrs. Keller-yea, Mr. Cumbow-yea, Mrs. Armstrong-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

### 16-057 Approval of Minutes

Motion by Mrs. Armstrong and seconded by Mrs. Keller to approve the minutes from the March 14, 2016 Regular Board Meeting and the March 30, 2016 Special Board Meeting.

Vote results were Mrs. Armstrong-yea, Mrs. Keller-yea, Mr. Cumbow-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

### 16-058 Treasurer's Report

Motion by Mr. Cumbow and seconded by Mrs. Armstrong to approve the motions contained in the Treasurer's Report for the month of March, 2016 as presented.

- a. Approval of the Financial Report
- b. Approval of bills for payment

Vote results were Mr. Cumbow-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

### Communications:

Kim Yenni, Elementary Principal discussed the following topics:

1. Perfect Attendance by 51 students for 3<sup>rd</sup> quarter rewarded with Root Beer Floats
2. Mobile dentist will be here on 04/05/16
3. This week grades 4-5-6 will be testing online for English and Language Arts
4. Upcoming events are OSU Extension Office will be presenting on Nutrition to grades K-6 over the next month, the Columbus Children's Theatre will be coming in and Eli Stoner was chosen as an author. Spring Fling on 04/22/16.

Jeff Stought, HS Principal discussed the following topics:

1. Congratulations to those students tapped for the National Honor Society. Induction ceremony will be held on 04/27/16 @ 6:00 p.m. in the cafeteria.
2. Annual talent show was recently held
3. We have an open invite with the Fairfield County Sheriff's Office with the dogs and they came and practiced a lockdown and search. No incidents were reported.
4. Juniors & Seniors will be attending Prom Promise on April 15
5. The HS will also be testing this week.

Mrs. Keller commented that she would like the JH to be preparing and contacts made for EDCITE next year.

Mr. Cotner, Superintendent discussed the following topics:

1. Acknowledge Ms. Arruda and her art class as well as Mrs. Rarey for the displays in the Laker Learning Center.
2. Mrs. Dreisbach is doing an internship for her administrative degree and is doing a community outreach project.
  - a. Coffee with Cotner will be held at Hometown Hotdogs on 04/22/16
  - b. Start Your Week Right with walking around the HS track on Monday mornings from 7:00-8:00 a.m. starting on 04/11/16. She has attended the Senior Citizens meeting and shared this information.

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**16-059: Resolution of Necessity**

Motion by Mr. Popo and seconded by Mrs. Keller to approve the following resolution of necessity for the renewal of an emergency tax levy.

**BOARD OF EDUCATION  
WALNUT TOWNSHIP LOCAL SCHOOL DISTRICT  
FAIRFIELD COUNTY, OHIO**

The Board of Education (the "Board") of the Walnut Township Local School District, Fairfield County, Ohio (the "School District"), met in regular session on April 4, 2016, at 7:00 p.m., at the Laker Learning Center in the High School, 11850 Lancaster Street, Millersport, Ohio 43046, with the following members present:

M\_\_\_\_. \_\_\_\_\_ introduced the following resolution and moved its passage:

**RESOLUTION OF NECESSITY  
FOR THE RENEWAL OF AN EMERGENCY TAX LEVY**

(Ohio Revised Code Sections 5705.194 – 5705.197)  
Renewal Emergency Levy

WHEREAS, the School District currently has in existence an emergency tax levy to raise \$250,000 per year for a period of five years, approved by the voters of the School District on November 8, 2011, and first placed on the tax list and duplicate in 2011 for collection in years 2012 through 2016 (the "Existing Levy"); and

WHEREAS, the revenue that will be raised by all tax levies which the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Walnut Township Local School District, Fairfield County, Ohio, a majority of the members thereof concurring, that:

Section 1. It is necessary to renew all of the Existing Levy, which is a tax in excess of the ten-mill limitation to provide for the emergency requirements of the School District. The amount of money that it is necessary to raise for that purpose is \$250,000, for each calendar year that the millage is in effect. Such renewal emergency levy shall be in effect for a period of five years and shall include a levy upon the 2016 tax list (commencing in 2016, first due in calendar year 2017), if approved by a majority of the electors voting thereon.

Section 2. The question of renewing the Existing Levy shall be submitted to the electors of the School District at the election to be held on August 2, 2016 (the "Election Date").

Section 3. The Treasurer is directed to immediately certify a copy of this resolution to the Fairfield County Auditor with instructions to calculate and certify to the Board the annual levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy, which will be required to produce the amount set forth in this resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

M\_\_\_\_. \_\_\_\_\_ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

The Resolution passed.

Passed: April 4, 2016

**BOARD OF EDUCATION  
WALNUT TOWNSHIP LOCAL SCHOOL  
DISTRICT, FAIRFIELD COUNTY, OHIO**

Attest: \_\_\_\_\_  
Treasurer

By: \_\_\_\_\_  
Board President

**Walnut Township Local School District Board of Education**

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**CERTIFICATE**

The undersigned Treasurer of the Board of Education of the Walnut Township Local School District, Fairfield County, Ohio hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on April 4, 2016, and that a true copy thereof was certified to the County Auditor of Fairfield County.

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Treasurer, Board of Education  
Walnut Township Local School District  
Fairfield County, Ohio

Vote results were Mr. Popo-yea, Mrs. Keller-yea, Mrs. Armstrong-yea, Ms. King-yea, Mr. Cumbow-yea. Motion carried.

**16-060: Superintendent's Recommendations**

Motion by Mrs. Armstrong and seconded by Mr. Cumbow to adopt the mandated policies as presented, effective immediately.

<b>DFA</b> Revenues from Investments	<b>IGDJ</b> Interscholastic Athletics
<b>DN</b> School Properties Disposal	<b>IGDK</b> Interscholastic Extracurricular Eligibility
<b>EB</b> Safety Program	<b>IIA</b> Instructional Materials
<b>EBC</b> Emergency Mgmt Safety Plans	<b>IIAA</b> Textbook Selection and Adoption
<b>EBC-R</b> Emergency Mgmt/Safety Plans-Regs.	<b>IJA</b> Career Advising
<b>EEA</b> Student Transportation Services	<b>IKE</b> Promotion and Retention of Students
<b>EEAC</b> School Bus Safety Program	<b>IKF</b> Graduation Requirements
<b>EEACCA</b> Recording Devices on Transportation Vehicles	<b>JEA</b> Compulsory Attendance Ages
<b>EEACC-R</b> Student Conduct on District Managed Transportation	<b>JEC</b> School Admission
<b>EEACD</b> Drug Testing for District Personnel Req to hold a CDL	<b>JECAA</b> Admission of Homeless Students
<b>EEAD</b> Non-Routine Use of School Buses	<b>JECAA-R</b> Admission of Homeless Students-Regulations
<b>EEAE</b> Student Transport. in Private Vehicles	<b>JECBA</b> Admission of Exchange Students
<b>EF/EFB</b> Food Services Management/Free & Reduced-Price Food Services	<b>JECBA-R</b> Admission of Exchange Students-Regulations
<b>EFF</b> Food Sale Standards	<b>JEE</b> Student Attendance Accounting
<b>EFG</b> Student Wellness Program	<b>JEFB</b> Released Time for Religious Instruction
<b>FD</b> Tax Issues	<b>JFCC</b> Student Conduct on District Managed Transportation
<b>GDBB</b> Support Staff Pupil Activity Contracts	<b>JFCC-R</b> Student Conduct on District Managed Transportation-Regs.
<b>IF</b> Curriculum Development	<b>JHCD</b> Administering Medicines to Students
<b>IFD</b> Curriculum Adoption	<b>JHCD-R-1</b> Administering Medicines to Students (General Regulations)
<b>IGAD</b> Career-Technical Education	<b>JHCD-R-2</b> Administering Medicines to Students (Use of Asthma Inhalers)
<b>IGAE</b> Health Education	<b>JHCD-R-3</b> Administering Medicines to Students-Use Epinephrine Autoinjectors
<b>IGBA</b> Programs for Students with Disabilities	<b>JK</b> Employment of Students
<b>IGBA-R</b> Programs for Students with Disabilities Regs.	<b>JP</b> Positive Behavioral Interventions & Supports (Restraint and Seclusion)
<b>IGBE</b> Remedial Instruction	<b>KBE</b> Tax Issues
<b>IGBEA</b> Reading Skills Assessments Interventions (TGRG)	<b>KG</b> Community Use of School Premises
<b>IGBEA-R</b> Reading Skills Assessments Interventions (TGRG) Regulations	<b>LEC</b> College Credit Plus
<b>IGCH</b> College Credit Plus	
<b>IGD</b> Cocurricular & Extracurricular Act	

Vote results were Mrs. Armstrong-yea, Mr. Cumbow-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

**16-061** Motion by Ms. King and seconded by Mrs. Armstrong to enter into a Service Agreement with ValTech Communications for communication services (phone service) as presented.

Vote results were Ms. King-yea, Mrs. Armstrong-yea, Mr. Cumbow-yea, Mrs. Keller-yea, Mr. Popo-yea. Motion carried.

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Superintendent's Personnel Recommendations

16-062 Motion by Mr. Cumbow and seconded by Mrs. Keller to non-renew the following limited, non-teaching contract(s) scheduled to expire at the conclusion of the 2015-2016 contractual obligation.

Mendi K. Rarey - Technology Educational Aide/Laker Learning Center Supervisor
Vote results were Mr. Cumbow-yea, Mrs. Keller-yea, Mrs. Armstrong-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

16-063 Motion by Mr. Popo and seconded by Mr. Cumbow to accept the resignation of Jeffrey S. Beane, Treasurer, effective at the end of the day April 15, 2016.

Vote results were Mr. Popo-yea, Mr. Cumbow-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Ms. King-yea. Motion carried.

16-064 Motion by Ms. King and seconded by Mrs. Keller to non-renew all 2015-2016 supplemental contracts, effective at the conclusion of the contractual obligation, and to post the positions as per the contract with the WTEA.

Vote results were Ms. King-yea, Mrs. Keller-yea, Mrs. Armstrong-yea, Mr. Cumbow-yea, Mr. Popo-yea. Motion carried.

16-065 Motion by Ms. King and seconded by Mrs. Armstrong to approve the employment recommendation for contract renewal, limited contract status, beginning with the 2016-2017 school year and expiring at the end of the contractual obligation in 2018, for the following classified personnel.

Table with 5 columns: Person, Position, Salary Schedule, Contract Type, Eff. Date. Rows include Judith A. Cleland, Sherry A. Grimm, Kyle E. Mathews, and Tena Singleton.

Vote results were Ms. King-yea, Mrs. Armstrong-yea, Mr. Cumbow-yea, Mrs. Keller-yea, Mr. Popo-yea. Motion carried.

16-066 Motion by Mr. Popo and seconded by Mrs. Keller to approve the employment recommendation for contract renewal, continuing status, beginning with the 2016-2017 school year, for the following classified personnel.

Table with 5 columns: Person, Position, Salary Schedule, Contract Type, Eff. Date. Rows include Robin Henderson and William Yates.

Vote results were Mr. Popo-yea, Mrs. Keller-yea, Mrs. Armstrong-yea, Mr. Cumbow-yea, Ms. King-Abstain. Motion carried.

16-067 Motion by Mr. Cumbow and seconded by Mrs. Armstrong to approve the following contracts which expire at the end of the 2015-2016 school year, be renewed for a period of one (1) year, limited contract status, beginning with the 2016-2017 school year and expiring at the end of the contractual obligation in 2017.

Table with 3 columns: Person, Position, Length of Contract. Rows include Jessica L. Barrell and Katie E. Gilreath.

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Elizabeth A. Hedges	Teacher	One (1) Year Limited Contract
Gregory L. Hines	Teacher	One (1) Year Limited Contract
Michelle L. Neely	Teacher	One (1) Year Limited Contract
Amy M. Rigsby	Teacher	One (1) Year Limited Contract
Nicole S. Roark	Teacher	One (1) Year Limited Contract
Tasia B. Savage	Teacher	One (1) Year Limited Contract
Morgan B. Singer	Teacher	One (1) Year Limited Contract
Kayla L. Starr	Teacher	One (1) Year Limited Contract
Cheryl L. Turner	Teacher	One (1) Year Limited Contract
Stephanie L. Workman	Teacher	One (1) Year Limited Contract

Vote results were Mr. Cumbow-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

**16-068** Motion by Mr. Cumbow and seconded by Mrs. Armstrong to approve the following contracts which expire at the end of the 2015-2016 school year, be renewed for a period of three (3) years, limited contract status, beginning with the 2016-2017 school year and expiring at the end of the contractual obligation in 2019. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education.

<u>Person</u>	<u>Position</u>	<u>Length of Contract</u>
Heather Metcalf	Teacher	Three (3) Year Limited Contract

Vote results were Mr. Cumbow-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Ms. King-yea, Mr. Popo-yea. Motion carried.

**16-069** Motion by Mrs. Keller and seconded by Ms. King to approve the following contracts which expire at the end of the 2015-2016 school year, be renewed for a period of five (5) years, limited contract status, beginning with the 2016-2017 school year and expiring at the end of the contractual obligation in 2021. Terms and conditions of these contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association OEA-NEA and the Walnut Township Local Board of Education.

<u>Person</u>	<u>Position</u>	<u>Length of Contract</u>
Sarah J. Arruda	Teacher	Five (5) Year Limited Contract
Tammy K. Dreisbach	Teacher	Five (5) Year Limited Contract
Kevin J. Keener	Teacher	Five (5) Year Limited Contract
Amy M. Kunkler	Teacher	Five (5) Year Limited Contract
Jennie T. Nelson	Teacher	Five (5) Year Limited Contract
Laura A. Phillips	Teacher	Five (5) Year Limited Contract
Megan L. Terry	Teacher	Five (5) Year Limited Contract

Vote results were Mrs. Keller-yea, Ms. King-yea, Mrs. Armstrong-yea, Mr. Cumbow-yea, Mr. Popo-yea. Motion carried.

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**16-070** Motion by Mr. Cumbow and seconded by Ms. King to approve the following certified person(s) be employed for extended service days for FY 2017. Salary terms and conditions of these extended service contracts to be consistent with the descriptors contained in the appropriate negotiated Master Agreement between the Walnut Township Education Association and the Walnut Township Local Board of Education.

<u>Person</u>	<u>Position</u>	<u>Extended Days</u>
Joseph B. Brownfield	Coordinator of Technology-Elem	15 Days Extended Service, 2016-2017
Joseph B. Brownfield	Coordinator of Technology – HS	15 Days Extended Service, 2016-2017
Jennifer Sponseller	Guidance Counselor	12 Days Extended Service 2016-2017

Vote results were Mr. Cumbow-yea, Ms. King-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Mr. Popo-yea. Motion carried.

**Executive Session**

**16-071** Motion by Mr. Cumbow and seconded by Mr. Popo to go into executive session for the purpose of discussing compensation for an employee. (Time: 7:42 p.m.) Vote results were Mr. Cumbow-yea, Mr. Popo-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Ms. King-yea. Motion carried.

**16-072** Motion by Ms. King and seconded by Mr. Cumbow to reconvene to open session. (Time: 8:54 p.m.) Vote results were Ms. King-yea, Mr. Cumbow-yea, Mrs. Armstrong-yea, Mrs. Keller-yea, Mr. Popo-yea. Motion carried.

**16-073 Adjournment**

Motion by Ms. King and seconded by Mrs. Armstrong to adjourn the meeting. (Time: 8:54 p.m.) Vote results were Ms. King-yea, Mrs. Armstrong-yea, Mr. Cumbow, Mrs. Keller-yea, Mr. Popo-yea. Motion carried.

I certify these minutes to be correct.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used.