

## **EDUCATION AGENCY RELATIONS GOALS**

The Board cooperates with other districts and with other local, state and regional agencies and organizations in the solution of educational problems of common concern. This cooperation extends but is not limited to such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendars and activities and construction of facilities which might be efficiently used on a cooperative basis. To serve a broader area, the District may consider other activities.

In carrying out this policy, the Superintendent may include in his/her recommendations to the Board an evaluation of the desirability and feasibility of cooperation with other agencies in endeavors which could benefit the District.

Adoption date: January 12, 2009

LEGAL REF.: ORC 3313.20; 3313.47  
OAC 3301-35-07

## **RELATIONS WITH OTHER SCHOOLS AND EDUCATIONAL INSTITUTIONS**

The Board cooperates with other districts and institutions of higher learning for such purposes as:

1. seeking solutions to educational problems of common concern;
2. offering supporting services of high quality to our students;
3. acquiring federal and state grants and
4. promoting local school system involvement in regional and state decision making.

This cooperation may extend to research, providing transportation for children to special schools and hospitals, coordination of curriculum, exchange of information and data, construction of facilities which may be effectively used on a cooperative basis, sharing of curricular offerings, cooperative purchasing and the coordination of school calendars and activities.

Before joining in any cooperative effort and to serve the best interests of the students, the Superintendent investigates and suggests cooperative ventures and provides the Board with supportive documentation prior to the time the Board is asked to act.

Adoption date: January 12, 2009

LEGAL REF.: ORC 3311.19  
3313.6010; 3313.841  
3314.03; 3314.05; 3314.07  
3315.09; 3315.091  
3323.09

## **COOPERATIVE EDUCATIONAL PROGRAMS**

State law permits the establishment of joint vocational districts to provide vocational programs for students from participating districts. On a limited contract basis, the District participates in programs conducted under the auspices of the Eastland-Fairfield Career & Technical Schools.

A board of education composed of representatives from the boards of education of the participating districts governs the joint vocational school district. The term of office for each member of the joint vocational district board of education is one year. The participating boards representatives are appointed by a majority vote of those particular boards.

The Board also participates in various programs of the Eastland-Fairfield Career & Technical Schools which assists this District in providing special services to the students enrolled in our schools.

Adoption date: January 12, 2009

LEGAL REFS.: Ohio Cons. Art. VI, Section 2  
ORC 3311.19  
3313.841  
3315.09; 3315.091  
3323.09

## **RELATIONS WITH COLLEGES AND UNIVERSITIES**

The Board views education as a lifelong process and believes that education is a key element in the realization of a successful and satisfying life. The Board directs the Superintendent and staff to pursue opportunities for the students to be involved in cooperative efforts with colleges and universities. When possible, arrangements should be developed for students to enroll in college and university courses and programs which should not delay a student's completion of high school graduation requirements.

Adoption date: January 12, 2009

## **STUDENT TEACHING AND INTERNSHIPS**

The Board recognizes the contributions student teachers and/or interns can make to the schools and its responsibility to ensure high quality teacher training. The Superintendent/designee is therefore authorized to arrange for the supervision and training of such teachers and interns in the District each year.

The importance of the teacher training function to the future of education and the need to ensure high quality performance in our schools requires student teachers to be placed with experienced teachers of demonstrated competence. While no staff members are required to supervise student teachers, it is expected that professionally interested teachers volunteer for such duties.

The teacher training institutions should provide liaison personnel who discuss with the building principal and with the teacher the broad objectives that the institution believes should be pursued. Such personnel are free to visit the classrooms to observe the student teacher at work, but are subject to all school visitor rules and regulations.

It is expected that the teacher training institution arranges the schedule of the student teacher to provide sufficient time in the classroom in order that continuity of experience for the student teacher and the students is ensured.

Adoption date: January 12, 2009

LEGAL REFS.: Fair Credit Reporting Act; 15 USC 1681 et. seq.  
ORC 109.57; 109.572  
2953.32  
3319.39  
Chapter 2944  
OAC 3301-83-06

CROSS REF.: GBQ, Criminal Record Check

## EDUCATIONAL OPTIONS

The Board believes that opportunities for pupils to reinforce, supplement and enrich their education outside the regular school program should be made available to Walnut Township Local Schools pupils in the form of educational options.

The use of educational options represents one method by which expanded learning opportunities can be provided. Educational options may permit expanded community involvement in the education process, increasing the opportunities for students to match the pace of technological developments and provide a broader base for earning promotion and credits necessary for graduation.

The Board approves the following forms of educational options for pupils as specified:

Independent Study	All Grades
Tutorial Programs	All Grades
Distance Learning	Grades 8-12
Correspondence Course	Grades 9-12
College Courses	Grades 9-12

The educational options shall meet the following standards.

1. Parents or guardians of pupils under the age of 18 shall approve, in writing, the participation of the student in any of the above options.
2. An instructional plan shall be developed and submitted prior to student participation in program option. The instructional plan shall include written instructional objectives, an outline of instructional activities and materials and description of criteria and methods of evaluating student performance.
3. A certified teacher in the subject area shall provide instruction in independent study and tutorial program options.
4. A certified teacher shall evaluate student performance related to the written objectives in the instructional plan for all forms of educational options.

The Board authorizes the Superintendent or designee to approve an educational option for a student upon evidence that these prescribed standards are met.

Credits for Options

Students may earn credits toward promotion or graduation through the approved forms of educational options. Promotion and retention decisions regarding kindergarten through grade eight students shall be based on the student's performance related to objectives outlined in the instructional plan.

The Board authorizes the Superintendent to develop the necessary regulations to implement and periodically review the program of educational options. The Board also authorizes the Superintendent to deny high school credit for any postsecondary courses any portion of which were taken during the period of an expulsion, pursuant to Board policy IGCH (Also LEC).

Adoption date: January 12, 2009

LEGAL REFS.: OAC 3301-35-01; 3301-35-02

CROSS REFS.: IGCB, Experimental Programs  
IGCH, Postsecondary Enrollment Options (Also LEC)  
IKE, Promotion and Retention of Students  
IKF, Graduation Requirements  
JN, Student Fees, Fines and Charges

## **POSTSECONDARY ENROLLMENT OPTIONS**

State law provides for student participation in the postsecondary enrollment options program (PSEOP) for the purposes of promoting rigorous academic pursuits and exposing students to options beyond the high school classroom. Therefore, eligible 9th through 12th grade students may enroll at any participating college/university on a full- or part-time basis and complete nonsectarian courses for high school and/or college credit.

The Board directs the Superintendent or his/her designee to develop and establish the necessary administrative guidelines to ensure that the PSEOP is operating in accordance with state requirements.

Original Adoption Date: January 12, 2009

Re-Adoption Date: September 12, 2011

LEGAL REFS.: ORC Chapter 3365  
OAC Chapter 3301-44-09  
3301-83-01(C)

CROSS REFS.: IGBM, Credit Flexibility  
IGCD, Educational Options (Also LEB)



## **POSTSECONDARY ENROLLMENT OPTIONS**

The District is required to notify all 8th through 11th grade students and their parents about the postsecondary enrollment options program by March 1 of each school year.

Students and/or parent(s) are required to inform the high school guidance counselor of intent to participate by March 30 of the year in which the student wishes to enroll. Failure to inform the high school guidance counselor by the March 30 deadline of intent to participate shall result in the student having to secure written permission from the Superintendent in order to participate in the program.

The District is required to provide counseling services to students prior to their participation in the program. Counseling services are to include but not be limited to:

1. grade status as locally determined;
2. acceptance by college;
3. enrollment options required by State law;
4. financial arrangements for *fees related to* tuition, books, materials and fees;
5. process of granting academic credits;
6. criteria for any transportation aid;
7. available support services;
8. scheduling;
9. consequences of failing or not completing a course, and the effect of the grade attained in the course being included in the student's grade point average, if applicable;
10. the effect of program participation on student's ability to complete District graduation requirements, as well as participation in cocurricular and extracurricular activities;
11. academic and social responsibilities of students and parents relative to this program;
12. information about and encouraging the use of college counseling services and
13. encouragement of all students exhibiting the ability to consider this program.

If the District does not receive notification of acceptance from the college within a reasonable time after application is made, the District shall contact the college.

The student may opt to receive college credit only or both college and high school credit. The student must designate his/her choice at the time of enrollment.

If a student completes a college course, the Board shall award him/her appropriate credit toward high school graduation if, at the time of enrollment, he/she elects to receive credit for courses toward fulfilling the graduation requirements.

High school credit awarded for courses successfully completed counts toward graduation requirements and subject area requirements.

1. The Board awards comparable credit for the course/courses completed at the college.
2. If no comparable course is offered, the Board grants an appropriate number of credits in a comparable area.
3. Any disputes between the student and the Board regarding high school credits granted for a course may be appealed by the student to the State Board of Education.
4. The student's records must show evidence of successful completion of each course and the high school credits awarded.
5. Credits earned under the postsecondary enrollment options program are included in the student's grade-point average. College credits count as the equivalent District grade. If the District has a weighted grading system, the high school principal/designee determines the equivalent District grade for the college grade.

#### High School/College Enrollment

1. A 9th grade student may receive credit toward high school graduation for up to the equivalent of four academic school years.
2. A 10th grade student may receive credit toward high school graduation for up to the equivalent of three academic school years.
3. An 11th grade student may receive credit toward high school graduation for up to the equivalent of two academic school years.
4. A 12th grade student may enroll for no more than the equivalent of one academic school year.
5. Proportionate reductions are made for any student who enrolls in the program during the course of a school year.
6. The maximum number of Carnegie units that may be earned during the academic year is the total of the high school courses and college courses. The total may not exceed the number of courses for full-time status.
7. College courses for which five semester hours (7.5 quarter hours) are earned are awarded one Carnegie unit toward high school graduation credit.

#### Financial Responsibilities

1. If a student elects to enroll for college credit only (Option A), the student is responsible for all costs associated with the course.

Page 2 of 3  
File: **LEC-R** (Also **IGCH**)

2. If a student elects to enroll for the combination high school/college credit (Option B), the District is responsible for all costs associated with the course.
3. If a student fails to complete the course due to class drop process or nonattendance, the student or parent(s) are responsible for all costs associated with the course.
4. The following process shall be used to collect all course costs.
  - A. The District may determine and accept other reasons, including medical reasons, for failure to complete the course.
  - B. Students enrolled for the combination of high school/college credit are not eligible for financial aid from the college.
  - C. Upon parental application and determination of need according to the provision of the National School Lunch Act, a student enrolling for the combination of high school and college credit in the program may receive full or partial reimbursement for the necessary costs of transportation between the secondary school which he/she attends and the college/university in which he/she is enrolled.
  - D. Reimbursement for course costs, transportation costs or District liability will not be made if the student enrolls in a college course while he/she is also a full-time student in the District.

#### Other Considerations

1. A student enrolled in the program follows the District attendance policy, as well as the District Code of Conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
2. If a student is expelled from the District, the Board will deny high school credit for college courses taken during the period of the student's expulsion.

The Superintendent must send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high school credit for postsecondary education courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension.

3. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment. Adjustments to individual schedules may be made by the school administration.

4. The District adheres to the Ohio High School Athletic Association for eligibility to participate in athletics. In order to be eligible, the student must have passed five courses during the prior grading period. The five courses may be a combination of high school and college courses.

Approval Date: September 12, 2011

Page 3 of 3

## WALNUT TOWNSHIP LOCAL SCHOOLS

### SECTION L: EDUCATION AGENCY RELATIONS

---

<u>LA</u>	Education Agency Relations Goals
<u>LAA</u>	Education Agency Relations Priority Objectives
<u>LB</u>	Relations with Other Schools and Educational Institutions
<u>LBA</u>	Shared Services
<u>LBB</u>	Cooperative Educational Programs
<u>LC</u>	Relations with Education Research Agencies
<u>LD</u>	Relations with Cultural Institutions
<u>LE</u>	Relations with Colleges and Universities
<u>LEA</u>	Student Teaching and Internships
<u>LEB</u>	Educational Options (Also <a href="#">IGCD</a> )
<u>LEC</u>	Postsecondary Enrollment Options (Also <a href="#">IGCH</a> )
<u>LF</u>	County Education Agency Relations
<u>LG</u>	State Education Agency Relations
<u>LH</u>	Federal Education Agency Relations
<u>LI</u>	Relations with Educational Accreditation Agencies
<u>LJ</u>	Professional Visitors and Observers